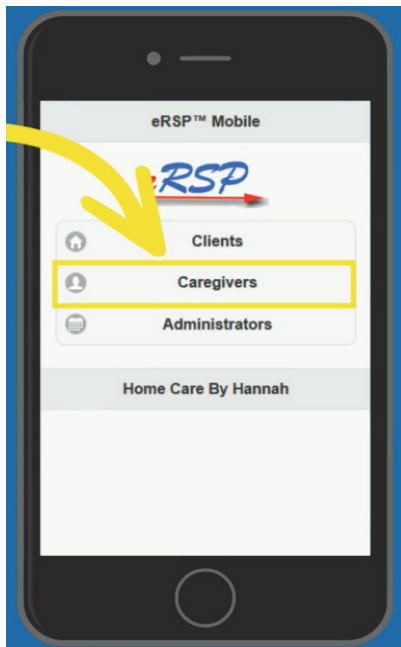


FIVE STAR HOME HEALTH CARE

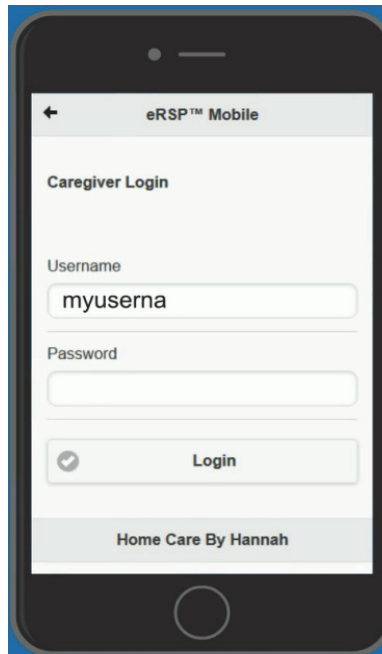
Electronic Visit Verification (EVV) Setup & Use Guide for Caregivers Using the SMARTPHONE APP

1) Open up Safari or other browser on your phone and go to this web site: **ayah.ersp.biz**

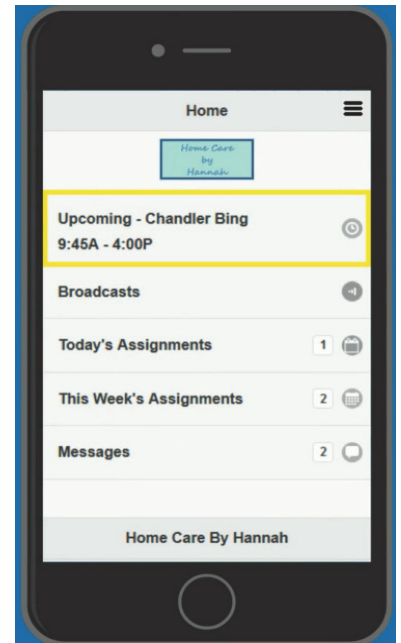
2) Select "Caregivers"



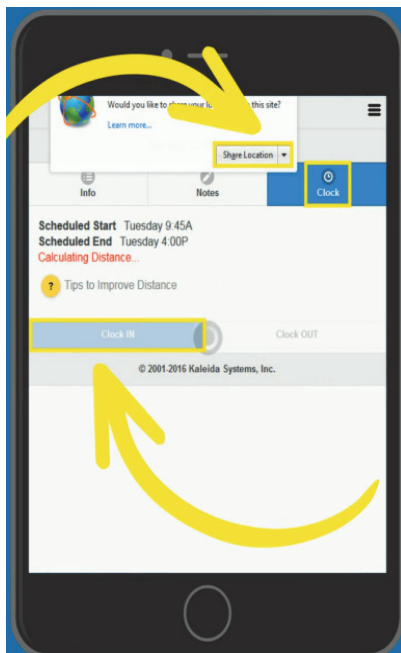
3) Enter your Username and Password



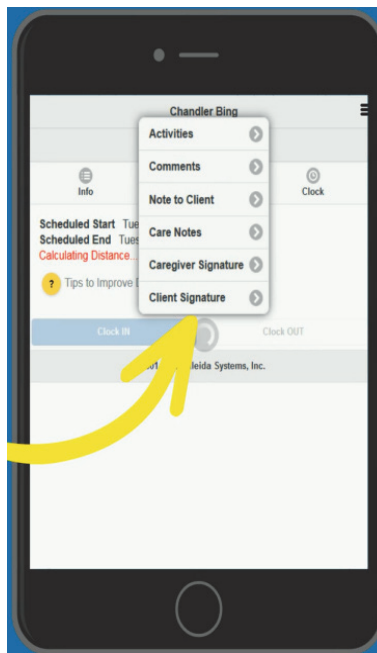
4) Find your shift



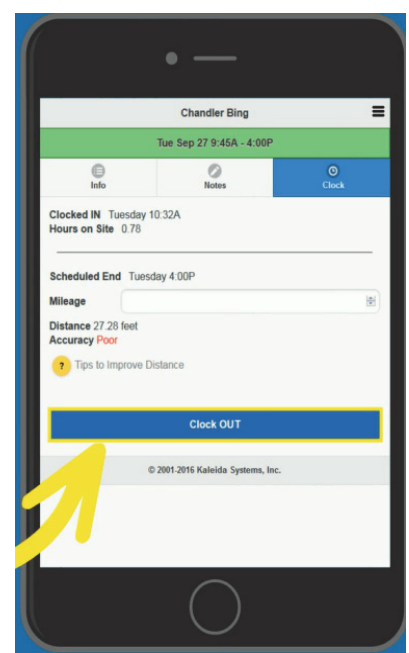
5) Hit "Clock", Select Yes to share your location and then hit "clock in"



6) To clock out, click on the pencil to enter Completed Activities and Care Notes. Signatures are not needed!



7) Hit "Clock" to share your location and then hit "clock out"



STOP! This is not the preferred method. Only use these clock-in/clock-out instructions if you are not able to use the SMARTPHONE APP. The clock-in/clock-out methods described below are much slower.

Clock In

1. Dial 1-877-599-6651 **from the client's phone**
2. Enter your ID number located on the back of your name badge
3. Press 1 to clock in

Clock Out

1. Dial 1-877-599-6651 **from the client's phone**
2. Enter your ID number located on the back of your name badge
3. Press 2 to clock out
4. Answer the activity questions by pressing 1 for Yes and 2 for No
5. Press 1 to enter Care Notes (Required)
6. Answer the Weekly Comments or Observations by pressing 1 for Yes and 2 for No
 1. Did you observe any change in the individual's physical condition?
 2. Did you observe any change in the individual's emotional condition?
 3. Was there any change in the individual's daily activities?
 4. Do you have an observation about the individual's response to services rendered?
 5. Additional Comments/Observations

If you answer "Yes" to any of these 5 Questions, please leave a voice memo, when prompted, at the end of your clock out.