



JOB SUMMARY:

A paraprofessional person who is specifically trained, competent and performs assigned functions of personal care to the patient in their residence under the direction, instruction and supervision of the registered nurse (RN).

QUALIFICATIONS:

1. Must be 18 years old or older.
2. Must be able to speak, read and write in English to the degree necessary to perform the expected tasks and possess basic math skills.
3. Completion of an approved training program as described by the Virginia Department of Medical Assistance Services. These include:
 - Registration as a Virginia Board of Nursing Certified Nurse Aide (C.N.A.)
 - Home Health Aide Certificate from a Virginia Board of Nursing approved training facility
 - Personal Care Aide Certificate from a DMAS-approved training facility.
4. Maturity and ability to deal effectively with the demands of the job to include a compassionate attitude.
5. Must pass written and skills competency evaluation.

RESPONSIBILITIES:

1. Understands and adheres to established Agency policies and procedures.
2. Performs personal care and bath as ordered.
3. Performs simple procedures as an extension of therapy or nursing services.
4. Completes appropriate visit records in a timely manner as per Agency policy.
5. Reports changes in the patient's condition and needs to the RN.
6. Performs household services essential to health care in the home as assigned.
7. Ambulates and exercises the patient as assigned.
8. Assists with medications that are ordinarily self-administered as assigned.
9. Attends inservice and continuing education programs as scheduled and necessary.
10. Attends patient care conferences as scheduled.

WORKING ENVIRONMENT:

Works indoors in Agency office and patient homes and travels to/from patient homes.

JOB RELATIONSHIPS:

1. Supervised by: Director of Clinical Services/Nursing Supervisor/RNs, PTs, OTs, SLPs

RISK EXPOSURE:

High risk

LIFTING REQUIREMENTS:

Ability to perform the following tasks if necessary:

- Ability to participate in physical activity.
- Ability to work for extended period of time while standing and being involved in physical activity.
- Heavy lifting.
- Ability to do extensive bending, lifting and standing on a regular basis.

I have read the above job description and fully understand the conditions set forth therein, and if employed as a Home Health Aide, I will perform these duties to the best of my knowledge and ability.

Date

Signature